



## Volunteer Application

Thank you for your interest in becoming a volunteer at the KEYS Program! Please complete this application form and return it to the address listed below at your earliest convenience. We will review your application and if accepted, we will contact you to arrange for an interview and orientation. 😊

NAME:		DATE:	
DRIVERS LICENSE #:		STATE:	
ARE YOU A U.S. CITIZEN? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If no, please explain:</b>			
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:	E-mail:	
Address:			
City:		State:	Zip:
Home phone:		Cell phone:	

Names of children who will also be volunteering:	Age	Gender

*\*Parent supervision is required for all child volunteers ages 12 and under. For any children age 18 and older, a separate individual application needs to be completed.*

<b>For College Interns:</b> <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior	College:
Major:	
College address:	
City:	State:      Zip:

**How did you hear about KEYS?**

**Do you have experience volunteering or working with children with health challenges or disabilities? If yes, please share your experience:**

**How often would you like to volunteer?:** (circle one)    Monthly    Special events only    As much as possible

**References:** *Please list 3 references 😊*

Name:	Relationship:
Phone #:	E-mail:
Name:	Relationship:
Phone #:	E-mail:
Name:	Relationship:
Phone #:	E-mail:

## Emergency Contact

Name:	Relationship:
Home phone #:	Cell phone #:

Are there any medical issues we should be aware of (i.e. allergies, asthma, seizures, etc.)?

<u>Please answer the following questions: (required)</u>	Yes	No
Has your name ever appeared on a sex offender registry?		
Have you ever been arrested, charged with, convicted, plead guilty, plead no contest, or had adjudication withheld on any crime except minor traffic violations?		
Has your driver's license ever been revoked or suspended?		
Have you ever been fired for cause or suspended/expelled from school?		
If you answered yes to any of the above, please explain:		

## Applicant Agreement

I, \_\_\_\_\_ hereby authorize KEYS to obtain information pertaining to any charges or convictions I may have for federal and/or state or other violations. I hereby authorize and instruct all persons, public agencies, courts, schools, employer companies and corporations to supply to KEYS verification of the information provided in my application, including without limitations evaluations of my prior performances, and I hereby release them from all liability from their doing so. I promise that everything on this application is true and correct. Any falsification, misrepresentation, or incompleteness in this disclosure is alone grounds for disqualification. The information that I have provided may be verified and/or corrected by KEYS by contacting persons or organizations named in this application. I understand that KEYS is a children's organization and that any use of tobacco, alcoholic beverages or illegal drugs at the KEYS office, locations or events is prohibited and grounds for immediate removal and termination. I agree to the KEYS Program's confidentiality policy and agree to adhere to its policies. I understand this is an application to volunteer only at the KEYS Program and that I am not an employee of the organization.

Completion of this volunteer agreement is the first step in becoming a volunteer at the KEYS Program. If this application is approved, you will be contacted for an interview and orientation. Thank you for applying to volunteer at the KEYS Program!

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form via email to [info@thekeysprogram.org](mailto:info@thekeysprogram.org) or mail to:  
KEYS Program, 308 Sherrill Road, Sherrill, NY 13461 ☺

Feel free to give us a call with any questions at 315-363-6446.

*#ItsAllAboutTheSmiles*